



Custodian & Facilities Technician

Full Time. FLSA: Non-exempt

Description: The Custodian & Facilities Technician performs daily cleaning, inspections, maintenance, and repairs to ensure that all students, staff, and the community are provided a safe, attractive and clean, and healthy environment for learning and work.

Reports to: Facilities Director

Duties & Responsibilities:

- Performs a variety of daily manual custodial/janitorial tasks in buildings encompassing entryways, classrooms, a science lab, restrooms, offices, etc. Work involves safe and efficient performance of tasks, including but not limited to: vacuuming, scrubbing and polishing floors; washing walls and windows, dusting, moving furniture as necessary when cleaning; emptying trash receptacles, recycling and trash disposal; and upkeep of work areas.
- Makes recommendations for improvement in the effectiveness and efficiency of housekeeping.
- Helps set up and breakdown for special events on campus.
- Notifies and assists in the ICS System when an emergency and/or potentially dangerous or unusual situation occurs.
- Attends required meetings and serves, as appropriate, on committees.
- Protects confidentiality of records and information gained as part of exercising professional duties.
- Displays an ethical and professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
- All other duties as assigned.

Requirements:

- Ethical and professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
- Motivated, energetic, detail oriented, reliable and enjoy working outdoors.
- Ability to multitask and work well with minimal supervision.
- Ability to climb stairs, bend, kneel, and reach as needed to complete tasks.
- Ability to lift up to 50 pounds occasionally.
- Ability to pass a background check (including fingerprinting).
- Valid NH driver's license.